



UNIL | Université de Lausanne

Faculté de biologie  
et de médecine

**DIRECTIVE FROM THE DEAN'S OFFICE FOR THE GRANTING  
OF A SUBSIDY FOR SCIENTIFIC EVENTS ORGANISED BY  
THE FBM WITH AT LEAST 50% FEMALE SPEAKERS**

Approved by the Dean's Office on December 21<sup>st</sup>, 2022

The Dean's office of the Faculty of Biology and Medicine (FBM) referring to the following acts (in French):

vu l'art. 8, alinéa 2 et 3 de la Constitution fédérale du 18 avril 1999

vu la Loi fédérale sur l'égalité entre femmes et hommes (LEg) du 24 mars 1995

vu l'article 10 de la Constitution cantonale vaudoise du 14 avril 2003

vu l'art. 14 de la loi sur l'Université de Lausanne (LUL) du 6 juillet 2004

vu la Charte de l'Université de Lausanne

vu la Directive 0.2 de la Direction sur la Promotion de l'égalité à l'Université de Lausanne (UNIL) du 19 mars 2019

vu le Plan d'intention de la Direction de l'UNIL pour la période 2021 - 2026

vu le Plan d'action de l'Université de Lausanne pour l'égalité, la diversité et l'inclusion (EDI) pour la période 2022 - 2026 du Bureau de l'égalité

vu le Plan d'action égalité de la FBM du 1<sup>er</sup> avril 2021

adopts the following directive:

### **Art. 1 Principle of the Directive**

- 1 A subsidy is granted by the Dean's Office of the FBM to departments, schools, associations, representatives of the different faculty bodies and to departments and services of the CHUV and Unisanté which organize a scientific event (defined in art.2) with a minimum of 50% women<sup>s</sup> among all scheduled speakers.

### **Art. 2 Events that can benefit from the subsidy**

- 1 Scientific events are defined as scientific meetings that are deemed to be of significant
  - a. relevance to research in medicine and/or biology by the Dean's Office of the FBM
  - b. (proof of relevance is requested in the attached form).
- 2 The events that may be subsidised are forums, departmental or interdepartmental
  - a. seminar days, symposia, and conference cycles or days:
  - b. which present a programme including a minimum of 6 scheduled speakers
  - c. which are organised by one or more departments, schools, associations, or services of the FBM including the CHUV or Unisanté.
  - d. which take place on the UNIL, CHUV or Unisanté sites.
- 3 Events already benefiting from a UNIL subsidy, such as a CUSO grant, are not eligible.
- 4 In the case of an event that is not eligible for the reasons given in point 3, the Equality, Diversity and Inclusion Commission (EDI) may decide to support an event that is deemed to demonstrate a specific investment in equality, up to a maximum of four events per year, each to the amount of Frs. 500 each. This grant is exceptional and non-cumulative.



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**ANNEXE: DIRECTIVE FROM THE DEAN'S OFFICE FOR THE  
GRANTING OF A SUBSIDY FOR SCIENTIFIC EVENTS  
ORGANISED BY THE FBM AND THE CHUV WITH AT LEAST  
50% FEMALE SPEAKERS**

### **Art. 3 Conditions for granting the subsidy**

- 1 The event must include at least 50% of scheduled female<sup>s</sup> speakers who present a topic related to medical and/or biological research.
- 2 In the case of cycles of events over a given period, the application must be made for the entire programme and not for each day of the conference.
- 3 Any grant awarded must be clearly indicated in the announcements of the scientific event, displaying the logo of the Equality, Diversity, and Inclusion Commission (EDI) on the supported initiative.

### **Art. 4 Amount of the subsidy**

- 1 The amount of the subsidy shall be a maximum of CHF 5,000, in proportion to the number of scheduled speakers (see form in annexe for the amounts available).

### **Art. 5 Procedure**

- 1 The organising body shall submit a written (electronically typed) request at least one month before the event or the start of the programme, using the attached form. The documents should be sent in one PDF file to: [egalite-fbm@unil.ch](mailto:egalite-fbm@unil.ch)
- 2 The amount will be paid to the organising body once the event has taken place.
- 3 A brief report indicating the number of participants, any feedback received, any information in relation to EDI and the final budget should be sent, in one PDF file no later than one month after the event to: [egalite-fbm@unil.ch](mailto:egalite-fbm@unil.ch). The report is subsequently presented to the Dean's office.

§ (or those who identify as such)

### **Art. 6 Entry into force**

This Directive shall enter into force on December 21<sup>st</sup>, 2022

  
Dean

Form to complete for the granting of a subsidy for scientific events organized by the FBM with at least 50% female scheduled speakers

Date of the request: .....

Contact Person: .....

Location of the event: .....

Type of event: .....

Title of the event: .....

Date(s) of the event: .....

How is the event relevant to medical and/or biological research?

Target audience of the event:

Total number of scheduled speakers: .....

Number of female scheduled speakers:

Total budget for the event: .....

Intended use of the FBM subsidy:

Payment details (name, account number etc):

Amount requested (please mark with a cross) (or indicate another amount relative to the number of speakers)

Total number of speakers	Between 6 et 9	Between 10 et 15	16 and over
Amount of the subsidy (CHF)	2500	3500	5000
Symbolic amount (see Art.2.4)	500		

**Documents to include with this form:**

- Programme of the event
- Budget details of the event
- List of all speakers (Full name, gender (if known), academic title)

Please send your request in one PDF file by email to: [egalite-fbm@unil.ch](mailto:egalite-fbm@unil.ch)